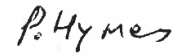


BADBY PARISH COUNCIL ANNUAL MEETING

19 May 2025 at 7.30 PM

at The Village Hall, Main Street, Badby

Members of the public are invited to attend and address the Parish Council during the Public Participation item.



Paul Hymers, Clerk

13 May 2025

AGENDA

01/05/25 Administration

- a. To elect a Chairman
- b. To receive councillors' Declarations of Office and, for any not received, determine when they shall be received
- c. To receive and approve apologies for absence
- d. To receive declarations of interest in items on the agenda
- e. To consider any dispensation requests
- f. To approve the minutes of the ordinary meeting held on 14 April 2025
- g. To elect a Vice Chairman
- h. To appoint the Responsible Finance Officer (RFO), Internal Finance Controller, Police Liaison Representative and Path Warden
- i. To appoint NCALC as (i) Internal Auditor, and (ii) Data Protection Officer
- j. To review and agree Councillor areas of special interest
- k. To agree a working party to review the Standing Orders, Financial Regulations, Policies and Procedures, Finance/Government Risk Assessment and Asset Register
- l. To agree attendance at WNC Annual Parish Conference – 12 June 2025, 10am to 2.30pm

02/05/25 Matters arising from the minutes, not covered elsewhere on this agenda - for report only

- a. Any matters arising

03/05/25 Public Participation

04/05/25 Unitary Council Report

05/05/25 Planning

- a. To consider new planning applications:

Application No.	Description	Location	Respond by
2025/1830/FULL	Replacement of Doors and Windows due to deterioration	Northview Cottage, Church Hill, Badby	6/6/25
2025/0396/FULL	Construction of a stud farm to include a stable barn, horse walker, lunge pen, machinery store and associated works	Newnham Lodge Farm, Badby Lane, Newnham	21/5/25

- b. Neighbourhood Plan – Draft list of Key Performance Indicators

06/05/25 Decisions Required

- a. To agree co-option to the Parish Council.
- b. To agree an insurer and premium for the year commencing 1st June 2025.
- c. To agree quotation for the planning of a bog garden in the area near the village hall.
- d. To agree a request from the organisers of the Scarecrow Festival for use of The Greens and the Playing Field for car parking on Sunday 14th September from 1pm to 5pm.

07/05/25 Finance

- a. To receive and approve the (unaudited) 2023-24 accounts
- b. To receive the Internal Audit report

- c. To approve the 2024/25 Annual Governance Statement (AGAR Section 1)
- d. To approve the 2024/25 Accounting Statements (AGAR Section 2)
- e. To agree to add CM as a signatory on the bank mandate, including online banking access
- f. To note income received since 7 April 2025: Allotments Rental £59.37, Precept 1st Half £14,581.50, Cemetery Fees £40.00, VAT Refund £407.95
- g. To approve the following payments:

Details	Amount (£)	VAT (£)	Total (£)	Within Budget	Payee	Authority	Payment Type
Street Light Electricity – April 2025	51.94	2.60	54.54	Y	Yu Energy	Parish Councils Act 1957, s. 3	DD
Clerks' salary and expenses 1-31 Mar and Income Tax/Ni thereon	597.32	0.00	597.32	Y	{P Hymers {HMRC	LGA 1972, s. 112	SO and BACS
Mowing – Greens, Verges, Playing Field, Cemetery & Churchyard – 15 April	750.00	150.00	900.00	Y	Luke Costello	Open Spaces Act 1906, ss. 9 and 10	BACS
Mowing – Greens, Verges, Playing Field, Cemetery & Churchyard – 29 April	750.00	150.00	900.00	Y	Luke Costello	Open Spaces Act 1906, ss. 9 and 10	BACS
Mowing – Greens, Verges, Playing Field, Cemetery & Churchyard – 13 May	750.00	150.00	900.00	Y	Luke Costello	Open Spaces Act 1906, ss. 9 and 10	BACS
Presentation Flower Bouquet	30.00	0.00	30.00		The Blossom Shop	LGA 1972, s. 112	BACS

NB: Invoices for approved works which arrive after publication of this agenda may be added.

- d. To note bank balances at 12 May 2025:
Unity Trust Bank current a/c £39,685.11

08/05/25 Monthly Report - to receive any updates:

- a. Burial Grounds
- b. Roads and Verges
- c. Trees and Greens
- d. Footpaths
- e. Playing Fields and Allotments
- f. Village Hall and Play Area
- g. Police Liaison
- h. Publicity and Website

09/05/25 New matters requested for next meeting

10/05/25 Dates of meetings in 2025/26:

9 June, 14 July, 11 August (if needed), 8 September, 13 October,
10 November, 8 December, 12 January, 9 February, 9 March

11/05/25 Close of meeting