

BADBY PARISH COUNCIL
25 Westhorpe Lane, Byfield
Daventry, NN11 6XB

Tel: 07717 337048

Email: clerk@badby.org.uk

To members of the Parish Council:

You are hereby summoned to attend the Annual Meeting of Badby Parish Council at 7.30pm on Monday 14th September 2020 for the purpose of transacting the following business. In view of Covid-19 restrictions this will be an online meeting via Zoom – <https://us02web.zoom.us/j/89628664170> Meeting ID 896 2866 4170 Password 941635. Joining instructions including telephone dial-in numbers will also be posted on the Parish Council page of the Badby Village website.

Members of the public and press are invited to join and address the Parish Council during the Public Participation items. Background papers will be available on the Badby Village website and on request to the Clerk.



Frances Williams, Clerk to the Council
9th September 2020

AGENDA

01/09/20 Administration

- a. To receive and approve apologies for absence
- b. To receive declarations of interest in items on the agenda
- c. To consider any dispensation requests
- d. To approve the minutes of the ordinary meeting held on 3rd August 2020
- e. To adopt the updated finance and governance risk assessment

02/09/20 Matters arising from the minutes - for report only

03/09/20 Public Participation

04/09/20 Reports from County and District Councils

05/09/20 Planning (NO, JH)

No new planning applications received.

06/09/20 Consultations

Government White Paper: Planning for the Future – deadline 29th October 2020

07/09/20 Ongoing business (To receive reports on the following items and consider any action to be taken)

- a. Burial Grounds (RP, MW)
To approve expenditure required for next stage(s) of churchyard wall rebuild i.e. removal of stumps (£310 + VAT), plus additional stone and labour (ca. £500)
- b. Highways, Street Lighting and Road Safety (EJ, JH)
To agree any street light repairs required
Street light upgrade project - update
- c. Parish Works (PJ, MW)
Agree date of next working party and jobs list
- d. Playing Fields, Allotments and Cricket Club (NS, SC)
To approve the playing field annual safety inspection at a cost of £85
To approve recommendation from mowing contractor for an additional cut to the cycle track at £50
Draft lease with BFCC - status
- e. Trees, Greens, Verges and Footpaths (SC, KG)
Public Footpath signage and stile repairs
To approve WI request to decorate bench on the Green with knitted poppies for Remembrance
To consider recommendation from mowing contractor for additional cut greens/verges at £245
To consider request from mowing contractor to raise lower branches of specific trees on the Green
- f. Village Hall/Play Area (NO, RP)
To approve coronavirus risk assessment for the play area
To approve a professional safety inspection and risk assessment for the play area at £350 + VAT
To approve additional expenditure of £30 per cut to mow/trim play area
- g. Police Liaison (KG, EJ)
- h. Newsletter, Publicity and Website (EJ, Clerk)
Accessible Website Requirement
- i. Forthcoming Events/Training
 - i. LGR (Local Government Reorganisation) Q&A Session – 18th September 11 am - 1 pm
 - ii. NCALC AGM on Zoom – Saturday 3rd October 10 am – 12 pm (register by 28th September)
 - iii. CiLCA Training - update

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08/09/20 Finance (FW, NS)

- a. External Audit Report – 2019-20
b. To note income received since 28th July 2020: Interment fee £70, bank interest £0.04
c. To approve payments:

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no.
Street Light Electricity 4 August-3 September 2020	181.90	34.83	216.73	Y	SSE	Parish Councils Act 1957, s. 3	DD
Clerk Salary 1-31 August 2020	266.57	0.00					
Clerk Expenses 1-31 August 2020	52.64	2.04	321.25	Y	F Williams	LGA 1972, s. 112	675
Income tax on clerk salary 1-31 August 2020	65.60	0.00	65.60	Y	HMRC	LGA 1972, s. 112	676
Payroll Services for year ended 5 th April 2020	240.00	48.00	288.00	Y	Natalie Green & Co	LGA 1972, s. 112	677
Draft Lease with Cricket Club	907.00	181.40	1088.40	N	Wellers Law Group LLP	LGA 1972, s. 111	678
Rebuild 1 st Section Churchyard Wall	616.84	0.00	616.84	Y	A Glover	Open Spaces Act 1906, ss. 9, 10	679
Stone for Churchyard Wall	150.00	0.00	150.00	Y	N Griffiths	Open Spaces Act 1906, ss. 9, 10	680
Printing – Summer Newsletter	124.00	0.00	124.00	N	Image IT	Local Government Act 1972, s. 137*	681
Works to yew in Churchyard fallen	150.00	0.00				Open Spaces Act 1906, ss. 9, 10	
Remove remains of fallen tree in Pound Lane	40.00	0.00	190.00	Y	Ben Allee	Highways Act 1980, s. 130	682
Village Mowing	360.00	0.00	360.00	Y	M Freeman	Open Spaces Act 1906, ss. 9, 10 Highways Act 1980, s. 96	683
External Audit 2019-20	200.00	40.00	240.00	Y	PKF Littlejohn LLP	LGA 1972, s. 111	684
Materials for installing bench in play area	86.69	15.63	102.32	Y	M Walton	Open Spaces Act 1906, ss. 9, 10	685

* NB: Specific resolution required for expenditure under Section 137

- d. To note bank balances as at 9th September 2020:
- | | | |
|------------------|-------------|--------------------------------------|
| HSBC current a/c | £ 31,801.99 | (Including £5,154.75 grant from DDC) |
| HSBC deposit a/c | £ 5,034.81 | (Including £6,038.27 CIL) |
| | £ 36,836.80 | |

Uncashed cheques	£ 0.00
Available funds	£ 36,836.80

09/09/20 New matters requested for next month's meeting

10/09/20 Dates of future Ordinary meetings in 2020-21:

12th October, 9th November, 14th December, 11th January, 8th February, 8th March, 12th April, 10th May (Annual Meeting).

11/09/20 Close of meeting