

BADBY PARISH COUNCIL
25 Westhorpe Lane, Byfield
Daventry, NN11 6XB

Tel: 07717 337048

Email: clerk@badby.org.uk

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To members of the Parish Council:

You are hereby summoned to attend the Annual Meeting of Badby Parish Council at 7.30pm on Monday 11th May 2020 for the purpose of transacting the following business. In view of Covid-19 restrictions, this will be an online meeting via Zoom – see Parish Council page on Badby Village website for joining instructions.

Members of the public and press are invited to join and address the Parish Council during the Public Participation items. Background papers will be available on the Badby Village website and on request to the Clerk.

Frances Williams, Clerk to the Council
5th May 2020

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AGENDA

01/05/20 Administration

- a. To elect a Chairman
- b. To elect a Vice-Chairman
- c. To receive and approve apologies for absence
- d. To receive declarations of interest in items on the agenda
- e. To consider any dispensation requests
- f. To approve the minutes of the ordinary meeting held on 6th April 2020
- g. To appoint Responsible Finance Officer and (separate) Internal Finance Controller
- h. To appoint Data Protection Officer
- i. To agree a working party to review Standing Orders, Financial Regulations and Policy documents
- j. To agree a working party to review and update the Assets Register

02/05/20 Matters arising from the minutes (circulated) - for report only

To include actions from previous meetings.

03/05/20 Public Participation

04/05/20 Reports from County and District Councils

05/05/20 Planning (NO, JH)

No new planning applications received.

06/05/20 Consultations

No new consultations received.

07/05/20 Ongoing business (To receive reports on the following items and consider any action to be taken)

- a. Burial Grounds (RP, MW)
To approve expenditure up to £2,500 to rebuild a section of Churchyard wall
- b. Highways, Street Lighting and Road Safety (EJ, JH)
To agree new electricity contract with SSE for 2020-21
Street light upgrade/replacement – see monthly report circulated by RP
Street light repairs
Repairs to barrier in Brookside Lane
- c. Parish Works (PJ, MW)
See monthly report circulated by RP
- d. Playing Fields, Allotments and Cricket Club (NS, SC)
To consider request by BFCC for statement regarding security of tenure
- e. Trees, Greens, Verges and Footpaths (SC, KG)
See monthly report circulated by RP
- f. Village Hall/Play Area (NO, RP)
See monthly report circulated by RP
- g. Police Liaison (KG, EJ)
- h. Newsletter, Publicity and Website (EJ, Clerk)
To consider if/how to publish Summer newsletter
- i. Forthcoming Events/Training

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08/05/20 Other:

- a. To ratify decisions made under delegation authority and consider whether or not to renew
- b. To consider whether to subscribe to Zoom Pro at a cost of £4.99/month (TBC)
- c. Badby Village broadband quality

09/05/20 Finance and Audit (FW, NS)

- a. Insurance renewal 2020-21
- b. To note income received since 31st March 2020:
 DDC – Half-Year Precept £10,589.00
 Bank Interest £0.83
- c. To approve payments:

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Within Budget	Payee	Authority	Cheque no.
Electricity 1 st -30 th April 2020	TBA	TBA	TBA	Yes	SSE	PCA 1957	Direct Debit
Salary – 1 st -30 th April 2020	262.27	0.00					
Expenses – 1 st -30 th April 2020	39.23	0.00	301.50	Yes	F Williams	LGA 1972 s.112	654
Income tax payable on Clerk salary 1 st -30 th April 2020	65.40	0.00	65.40	Yes	HMRC	LGA 1972 s.112	655
Cemetery Mowing/Strimming April 2020	130.00	0.00	130.00	Yes	A Clark	Open Spaces Act 1906, ss. 9 and 10	656
Mowing – Greens (2 cuts) and Football Pitch (1 cut)	545.00	0.00	545.00	Yes	M Freeman	Open Spaces Act 1906, ss. 9 and 10	657
2020-21 NCALC/NALC Sub	332.27	0.00					
2020-21 Internal Audit Service	180.00	0.00					
2020-21 DP Officer Fee	10.00	0.00	522.27	Yes	Northants CALC	LGA 1972 s. 111	658
Insurance Renewal 1/6/20-31/5/21	TBA	TBA	TBA	TBA	TBA	LGA 1972 ss. 111 and 140	659

- d. To note bank balances as at 5th May 2020:
 HSBC current a/c £ 37,052.98
 HSBC deposit a/c £ 5,033.86
 £42,086.84
 Uncashed cheques £ 0.00
 Available funds £ 42,086.84
- e. To receive the end-of-year accounts for financial year 2019-20
- f. Update regarding internal/external audit and revised deadlines

10/05/20 New matters requested for next month's meeting

11/05/20 Dates of future Ordinary meetings in 2020:

8th June, 13th July, 10th August (if required), 14th September, 12th October, 9th November, 14th December.